

## LITTLE SPARROWS ADMISSION, FEE & FUNDING INFORMATION

Our operating hours are all year round, we only close on Bank Holidays.

Monday – Friday 7.45am – 5.45pm

Half days: 7.45-12.45 or 1pm-5.45pm

### NURSERY FEES

#### NON-FUNDED CHILDREN & NON-FUNDED TIME (14 WEEKS)

Under Two's	Over Two's
£85 per day *	£80 per day *
£50 per half day	£45 per half day

\*Full Time / Sibling Discount – A 10% discount applies during 14 week non-funded period for full time places or those with siblings. For siblings, the discount is applied for the older child.

#### 30 HOURS FUNDED CHILDREN

This only applies during term time 38 weeks of the year, outside of this please see above costs for costs. We are open all year round, therefore paid attendance during the non-funded holiday period is expected (T & C's apply).

The Government funding covers 38 weeks of the year, helping to make nurseries more accessible for families. However, this funding does not cover the costs of running the nursery, including daily meals, consumable materials and additional services that enrich our children's learning experience. To continue providing a high-quality environment, we ask families to consider making a voluntary contribution. Your support helps to keep the nursery running and thriving for all our little learners.

#### UNDER THREE'S

Attendance Full Days	Funded Hours per week	Additional Hours per week	Cost of Additional Days p/w	Food Cost per week	Consumables	Additional Activities per week	Total to pay per week
2	20	0	0	£30	£0	£10	£40
3	30	0	0	£45	£0	£15	£60
4	30	10	£85	£45	£0	£15	£145
5	30	20	£170	£45	£0	£15	£230

#### OVER THREE'S

Attendance Full Days	Funded Hours per week	Additional Hours per week	Cost of Additional Days p/w	Meal Cost per week	Consumables	Additional Activities per week	Total to pay per week
3	30	0	0	£45	£0	£15	£60
4	30	10	£80	£45	£0	£15	£140
5	30	20	£160	£45	£0	£15	£220

Meals includes breakfast, snacks, two course dinner & two course tea

## INFORMATION

**15 Hours Government Funded Entitlement Places** – We have a limited number of 15-hour Government-funded places available. For children under the age of three, parents are required to pay our daily rate for the remaining 14 weeks of the year. We do not offer funded-only places for under-3s, unless the child is eligible for two-year funding for supported families.

The 15-hour funding may be used for three mornings (7:45–12:45) or three afternoons (12:45–5:45).

**30 Hours Government Funded Entitlement Places** - If you are taking part in the 30 hour scheme (funded for 38 weeks of the year) you will be expected to pay for the remaining 14 weeks at our daily rate.

The 30 hour scheme can only be used for 3 whole days (10 hours each day, 7.45-5.45)

To maintain maximum operational capacity throughout the year, the nursery reserves the right to make appropriate offers at any time, including offers that fall outside of the standard admissions criteria.

**Funding for supported families** – We offer funded only places for vulnerable or supported families, however these spaces are limited and dependent on availability and individual need.

### **Term Time Places (dropping funded days)**

We operate all year round. To enable us to meet our operational costs, we are only able to offer a limited number of places for 3- and 4-year-olds who wish to drop their funded days during the non-funded holiday periods. Parents are still required to continue paying for their child's non-funded days during holiday periods at the nursery's standard daily rate. For example, if a child attends three funded days per week and one paid day, parents must continue to pay for one day per week during the non-funded holiday period.

To retain your child's place during the 14 non-funded weeks, a holding fee of £50 per week applies.

We do not offer term-time-only places for children under the age of three, except for vulnerable or supported families.

Parents must agree in advance which days their child will attend during the non-funded holiday period. In some circumstances, attendance days may need to change if this supports the operational needs of the nursery.

Parents wishing to reduce or pause their funded hours during the 14-week holiday period must email Cheryl to enquire about availability and joining the waiting list.

### **Waiting List**

Due to a high demand for places, parents wishing their child to attend our nursery setting must first join the waiting list. Spaces are limited and subjected to availability. A non-refundable registration fee must be paid to join the waiting list.

Our waiting list will be determined by the date of registration and whether a place is available within the age group required and the overall maximum number. Whilst we aim to allocate spaces on a first come basis, we also take into account other factors:

- current children increasing/changing attendance days
- siblings joining
- a child requiring a full-time place over a part-time place
- child to staff ratio's, age of the child and registration requirements

- the nursery's ability to provide the facilities necessary for the welfare of the child, including appropriate staffing arrangements

#### **Minimum Attendance**

We have a minimum attendance policy where all children must attend a minimum of two full days each week and consistent attendance on a regular basis is expected.

#### **Deposit**

If a child is offered a place parents must confirm acceptance by the date stipulated by us. Otherwise, we reserve the right to offer the place to the next eligible family. Once the place has been accepted, we must receive, within 7 days, the refundable payment of a 2 week deposit (Ts & Cs apply). The deposit is the number of days the child attends per week x 2 at the nursery fee rate.

The place is not secured until payment has been made, and the offer may be withdrawn. We will endeavour to inform parents of an offer by email at least 4 weeks before admission, but it may be less.

For children joining us from January 2025 onwards, our registration fee and deposit fees are as follows:

- A non-refundable registration fee\* of £100 to be paid, to be added to the waiting list.
- A refundable \*\* deposit of two weeks, is due within 7 days of acceptance.

\*Children who are claiming funded only places must complete the registration form however, the registration fee and deposit is exempt.

\*\* If fee's are unpaid, the Nursery reserves the right to withhold the deposit until any debt is settled.